P7 Student Car Policy

Students wishing to bring cars back to School must contact the Principal's Executive Assistant for permission. If the reason is genuine, permission will be granted. The Principal will require photocopies of insurance certificates, MOT (if applicable) and a description of the car. Parents must check that insurance policies and other documentation are in proper order for the proposed use.

Day Students

In agreed circumstances use of cars may be on a regular or occasional basis. The various conditions for use are as follows:

i. The car must be used only for travel between home and School. No journeys around the School, town or environs are permitted.

ii. The keys must be handed in to the house office on arrival and collected when leaving; no second set of keys may be used. Keys must be signed in and out.

iii. Only the Bushey Mill Lane entrance may be used, and the car must not be driven beyond the School car park. Student cars must not be driven at the front of the School.

iv. No other student may be given a lift at any time except other day students whose parents have given written permission for journeys to and from School. Lifts on a casual or occasional basis will not be permitted.

v. All students must be on a strict no drinking regime. If a student is due to drive to School having consumed alcohol the previous evening, he or she should be driven to School. If there is any intention of drinking alcohol, students must neither drive nor have access to car keys. Clearly, the School is unable to enforce this stipulation and can accept no responsibility for failure to adhere to it. Students who are to drive home must not consume any alcohol.

Boarders

The above rules apply to boarders who, in addition, at the houseparent's discretion, may use a car to drive to bona fide school musical activities, providing that written permission has been obtained from parents. Lifts on a casual basis are not permitted, and no other students may be given a lift unless written permission has been obtained from both sets of parents. If these conditions are broken then permission to keep a car at School will be withdrawn. Any student giving a lift to another student in breach of these conditions is committing a serious offence which will invariably lead to suspension. These stipulations are designed to protect the safety of all students.

Policy Author/Reviewer	***Policy Date/Review Date***	***Next Review Date***
Paul Bambrough	September 2019	September 2020
	September 2020	September 2021
	Spring 2021 (early review)	Summer 2022
SLT	Summer 2022	November 2023
SLT	September 2023	September 2024
Paul Bambrough	September 2024	September 2025
Paul Bambrough	July 2025	September 2026
Paul Bambrough	September 2026	September 2027