

P16 Mobile Phone Policy

1. Aims	2
2. Scope and definitions	3
3. Relevant guidance and linked policies	4
4. Core principles	5
5. Roles and responsibilities	6
5.1 Senior leaders and pastoral leaders	6
5.2 Staff	6
5.3 Students	6
5.4 Parents and carers	6
6. Students in Years 7-11	7
7. Boarders	8
8. Students in Years 12 and 13	9
9. Smartwatches, smart glasses, headphones, earbuds and accessories	10
10. School-approved laptops, iPads, tablets and Chromebooks	11
10.1 Students in Years 7-11	11
10.2 Students in Years 12 and 13	12
11. Exceptions and reasonable adjustments for students	13
12. Unacceptable use	14
13. Safeguarding and online safety	14
14. Exams and assessments	15
15. Confiscation, sanctions and other responses	16
15.1 Sanctions for Years 7-11	16
15.2 Sanctions for Years 12 and 13	17
16. Searching students and devices	17
17. Contact during the school day	18
18. Use of mobile phones by staff	19
19. Parents, carers, visitors, volunteers and contractors	20
20. Loss, theft or damage	21
21. School trips, external concerts, residential visits and activities outside the school day	22
22. Communication of the policy	22
23. Monitoring and review	23
Appendix 2: Visitor mobile phone information	24

1. Aims

The Purcell School recognises that mobile phones and similar devices are a normal part of modern life. However, access to mobile phones during the school day can create risks to learning, behaviour, safeguarding, privacy, wellbeing and the calm running of the School.

The Purcell School is committed to maintaining a calm, safe and purposeful environment in which students can focus on learning, social development, musical and academic growth, and positive relationships with others.

The Purcell School has operated a no-phone protocol for students in Years 7-9 since January 2024, extending this to students in Years 10-11 from September 2025. Under this protocol, students in Years 7-11 hand in mobile phones and similar devices to House each morning and collect them at the end of the school day. This policy builds on that established practice and has been developed with regard to the Department for Education's statutory guidance Mobile phones inschools, which schools are expected to follow from 1 September 2026.

In line with Department for Education guidance, The Purcell School is a mobile phone-free environment by default. This means that students should not have access to, or use, mobile phones or similar devices during the school day, including during lessons, between lessons, at breaktime and at lunchtime.

Any access to mobile phones during the school day is by exception only. This includes carefully controlled arrangements for sixth-form students, agreed reasonable adjustments, medical needs, safeguarding needs, boarding arrangements, or other exceptional circumstances approved by The Purcell School.

This policy aims to:

- set clear expectations for students, staff, parents/carers and visitors;
- remove mobile phone-related distraction during the school day;
- support safeguarding, online safety, privacy and student wellbeing;
- ensure consistency across Houses and year groups;
- preserve appropriate flexibility for sixth-form students, boarders and students with agreed individual needs;
- distinguish between mobile phones and school-approved learning devices.

2. Scope and definitions

For the purposes of this policy, mobile phones and similar devices include:

- mobile phones;
- smartphones;
- smartwatches;
- smart glasses and other camera, communication, internet or AI-enabled wearable technology;
- devices capable of sending or receiving messages, calls or notifications;
- devices capable of taking photographs, video or audio recordings;
- devices capable of accessing apps, social media, games or the internet;
- any device used in a way that replicates the function of a mobile phone.

This policy also applies to headphones, earbuds and Bluetooth accessories where they are used with, connected to, or associated with a mobile phone or similar device.

Where a smartwatch or other device can communicate, receive notifications, record, photograph, access apps or connect to a mobile phone, it will be treated as a mobile phone for the purposes of this policy.

This policy applies throughout the school day and during school activities, including lessons, movement between lessons, breaktimes, lunchtimes, rehearsals, assemblies, school events, fixtures, trips and residential activities, unless a specific exception has been agreed.

3. Relevant guidance and linked policies

This policy has been developed with regard to the Department for Education's statutory guidance Mobile phones in schools. The guidance states that schools should implement a policy under which students do not have access to or use mobile phones throughout the school day, subject to appropriate exceptions and reasonable adjustments.

This policy should be read alongside The Purcell School's:

- *A4 Learning Support and Special Educational Needs & Disability (SEND) Policy*
- *G1 Equal Opportunities Policy*
- *G2 Data Protection Policy*
- *H2 Educational Visits Handbook*
- *H3 Security and Visitors Policy*
- *H7 Taking, Storing and Using Images of Children Policy*
- *H10 Online Safety Policy*
- *M1a ICT Acceptable Use Policy (Staff)*
- *M1b ICT Acceptable Use of Technology for Students Policy*
- *P1 Child Protection and Safeguarding Policy*
- *P2 Anti Bullying including Anti Cyber Bullying Policy*
- *P4 Behaviour Sanctions Policy*

- *P5 Boarding Policy*
- *P6 School Rules Policy*
- *P14 Medical and First Aid Policy*
- *P15 Searching a Student Policy*
- *P17 Preventing Radicalisation and Extremism Policy*
- *P18 Policy for Student Access to Pastoral Support*
- *P22 Contextual Safeguarding at The Purcell School*
- *P23 Responding to the Ofsted Review of Sexual Abuse in Schools and Colleges*

4. Core principles

The Purcell School's approach is based on the following principles:

- Students in Years 7-11 hand in mobile phones and similar devices to House each morning and collect them at the end of the school day.
- Boarders follow the same expectations during the teaching day, with additional House routines for prep time and overnight.
- Students in Years 12 and 13 may keep phones as a controlled sixth-form exception, but may only use them in permitted sixth-form locations and never in front of students in Years 7-11.
- The Purcell School does not operate a general Bring Your Own Device (BYOD) scheme. School-approved learning devices may be used where authorised.
- Individual exceptions may be agreed where necessary and proportionate.

5. Roles and responsibilities

5.1 Senior leaders and pastoral leaders

The Senior Leadership Team has collective responsibility for the implementation, monitoring and review of this policy.

5.2 Staff

All staff are responsible for consistently enforcing this policy.

Staff should challenge breaches of the policy and follow The Purcell School's agreed procedures for confiscation, recording, sanction and referral.

Staff must also model appropriate mobile phone use and should not use personal mobile phones for personal reasons in front of students during the school day.

5.3 Students

Students are responsible for following this policy, handing in devices where required, using approved learning devices appropriately, and complying with staff instructions.

Students must not use mobile phones or similar devices to disrupt learning, contact others inappropriately, bully, harass, record, photograph, access harmful content, or bypass school rules.

5.4 Parents and carers

Parents and carers are expected to support The Purcell School's phone-free approach.

Parents and carers should not contact students directly on their mobile phones during the school day. If a parent or carer needs to contact their child, they should contact the school office or relevant House.

6. Students in Years 7-11

Students in Years 7-11 may bring mobile phones and similar devices to The Purcell School. However, they must hand these devices in to their House each morning when they sign in.

Smartwatches and similar devices must also be handed in where they meet the definition in section 2.

Devices will be stored securely in House, in accordance with House procedures.

Day students may collect their phones when leaving The Purcell School at the end of the school day.

Students in Years 7-11 must not use, access, check, carry or keep mobile phones or similar devices during the school day, including during:

- lessons;
- the time between lessons;
- breaktime;
- lunchtime;
- assemblies;
- rehearsals;
- clubs and activities during the school day;
- corridors and communal areas;
- dining areas;
- supervised study;
- any other part of the normal school day.

Mobile phones must not be used as calculators, cameras, research tools, music players, translation tools, communication devices or internet-enabled learning devices during the school day.

Where technology is required for learning, The Purcell School will provide or approve an appropriate device.

A student who fails to hand in a device, keeps a device in their possession without permission, or uses a device during the school day will be in breach of this policy.

7. Boarders

Boarders are subject to the same restrictions as day students during the teaching day.

Boarders may collect their devices at the end of the school day, subject to House routines and boarding procedures.

Boarders are also required to hand in mobile phones and similar devices during prep times and overnight, in accordance with House and boarding rules.

The Purcell School recognises the importance of boarders being able to contact parents and families in private at appropriate times. Houses will make appropriate arrangements to support communication with home, including where families are in different time zones.

Boarding arrangements must balance students' welfare, safeguarding, sleep, routines, privacy and family contact.

8. Students in Years 12 and 13

Sixth-form students may only use mobile phones for general use:

- in the sixth-form common room; and
- in the boarding house at permitted times during the academic day, as defined by Houseparents.

Mobile phones must not be used in front of students in Years 7-11.

Sixth-form students must not use mobile phones in academic lessons. Where technology is needed for academic learning, students should use laptops, iPads, tablets or school-approved devices rather than mobile phones.

In individual instrumental, vocal or other 1:1 music lessons, a member of staff may permit a sixth-form student to use a mobile phone for a specific musical purpose. This may include accessing music, using a tuning or metronome function, playing an accompaniment or backing track, recording the student's own playing for feedback, or another directly relevant musical activity.

This is not general permission for phone use. The phone must be used only for the specific purpose authorised by the teacher and must be put away immediately afterwards. Messaging, social media, photography, unauthorised recording and personal use remain prohibited.

Sixth-form students must not use mobile phones:

- in corridors;
- in dining areas used by younger students;
- in assemblies;
- in rehearsals, unless specifically authorised for a musical purpose;
- in communal areas used by younger students;
- during duties, mentoring, activities or events involving younger students;
- in any location where phone use would be visible to students in Years 7-11;
- in any way that undermines The Purcell School's phone-free expectations.

The sixth-form exception is based on trust, independence and responsibility. Misuse may result in confiscation, parent/carer contact, loss of phone privileges, sanctions under the Behaviour Sanctions Policy and, where appropriate, safeguarding referral.

9. Smartwatches, smart glasses, headphones, earbuds and accessories

Smartwatches and similar devices are treated as mobile phones where they can communicate, receive notifications, record, photograph, access apps or connect to a mobile phone. Students must not use such devices to bypass The Purcell School's mobile phone rules. Where a smartwatch is required for a medical, SEND, disability-related or other approved reason, this must be agreed in advance and recorded as an exception.

Smart glasses and other camera, microphone, communication or AI-enabled eyewear are treated as mobile phones for the purposes of this policy. Students must not wear or use such devices during the school day except where an individual exception has been agreed in advance. This includes devices capable of taking photographs or recordings, accessing online or AI services, transmitting or receiving communications, or providing audio or visual information to the wearer.

Where smart glasses or similar eyewear are required because of a disability, medical need or another agreed access need, the School will consider an appropriate reasonable adjustment and agree the permitted use in advance.

Headphones, earbuds and similar accessories may only be used when specifically required for individual music work, individual practice, academic work, access needs or another authorised educational purpose. They must not be used in communal areas, corridors, lessons or rehearsals unless specifically authorised by a member of staff.

Devices or accessories used in breach of this policy may be confiscated.

10. School-approved laptops, iPads, tablets and Chromebooks

The Purcell School's mobile phone-free approach does not prevent the appropriate use of school-approved learning devices.

The Purcell School does not operate a general Bring Your Own Device scheme.

School-approved laptops, iPads, tablets and Chromebooks may be used for learning where authorised by staff and in accordance with The Purcell School's ICT Acceptable Use of Technology for Students Policy. Mobile phones are not included in these arrangements.

In a specialist music school context, approved learning devices may include devices used for notation, composition, recording, music technology, tuning, metronome use, supervised research or other authorised academic or musical purposes.

Such devices must not be used for:

- personal communication;
- messaging;
- social media;
- gaming;
- entertainment;

- unauthorised photography;
- unauthorised recording;
- accessing inappropriate content;
- bypassing school systems;
- any purpose that undermines The Purcell School's mobile phone-free environment.

10.1 Students in Years 7-11

Students in Years 7-11 may only use their own laptop, iPad, tablet or similar learning device where this has been specifically agreed by The Purcell School.

This may include, for example:

- SEND provision;
- access arrangements;
- medical needs;
- disability-related reasonable adjustments;
- other approved individual needs.

Permission for students in Years 7-11 to use their own learning device will normally be approved by a member of SLT, in consultation with the SENCo and/or Director of Teaching and Learning as appropriate.

Where safeguarding or welfare considerations are relevant, the Designated Safeguarding Lead or Vice-Principal may also be involved.

Chromebooks are available for use by students where required for learning. They are issued by staff for use in lessons, either from assigned Chromebook trolleys or within specific departments, and are used under staff supervision and through students' school Google accounts.

Students must use Chromebooks only for the learning activity authorised by staff.

10.2 Students in Years 12 and 13

Sixth-form students may use additional learning devices, such as laptops, iPads or tablets, where these support their academic studies, musical development or other school-approved educational activities.

This is a sixth-form learning-device permission. It is not a general personal-device permission.

Sixth-form students must use such devices responsibly, in appropriate locations, and in accordance with The Purcell School's ICT Acceptable Use of Technology for Students Policy.

Sixth-form learning devices must not be used in a way that distracts others, disrupts learning, enables inappropriate communication, or undermines the expectations placed on younger students.

The Purcell School reserves the right to restrict, withdraw or confiscate a learning device where it is misused or where its use is inconsistent with this policy, the ICT Acceptable Use of Technology for Students Policy, the Behaviour Sanctions Policy or safeguarding expectations.

11. Exceptions and reasonable adjustments for students

The Purcell School will consider exceptions to this policy on a case-by-case basis.

Exceptions may include, but are not limited to:

- students with medical needs, such as diabetes monitoring;
- students with disabilities where device access is a reasonable adjustment;
- students with SEND who require a device as part of agreed provision;
- young carers who may need limited and controlled contact arrangements;
- safeguarding or welfare reasons;
- significant family circumstances;
- specific travel arrangements agreed by the School;
- boarding or international family contact arrangements;
- other exceptional pastoral circumstances.

Permission must be agreed in advance by The Purcell School.

Any exception to this policy must be approved by a member of the Senior Leadership Team. The relevant member of SLT may consult the SENCo, Director of Teaching and Learning, Designated Safeguarding Lead, medical staff, Houseparent or other appropriate staff, depending on the nature of the request. The existence of SEND and/or disability does not in itself mean that a student requires access to a mobile phone. Any exception or reasonable adjustment will be considered on the basis of the student's individual needs and circumstances.

Any agreed exception must specify:

- the device covered;
- the reason for the exception;
- when the device may be used;
- where the device may be used;
- how the device will be stored when not in use;
- which staff need to know;
- when the arrangement will be reviewed.

Permission to access a device for a specific reason does not permit general use of the device during the school day.

Where possible, device use under an exception should take place in a supervised or designated location, such as a House office, medical room, pastoral office or another approved area.

The Purcell School may withdraw or amend an exception if the device is misused or if the arrangement is no longer necessary. Agreed exceptions and reasonable adjustments will be recorded by the School and reviewed at an appropriate interval.

12. Unacceptable use

Any use of a mobile phone or similar device that involves bullying, harassment, intimidation, invasion of privacy, unauthorised recording, inappropriate communication or harmful content is strictly prohibited.

This includes, but is not limited to, taking, sharing or viewing images, videos or recordings without permission; reading another person's messages or notifications without consent; using a device to bully, threaten or harass; sending, requesting or sharing nude or semi-nude images; accessing harmful or inappropriate content; disrupting lessons, rehearsals or boarding routines; contacting parents/carers directly to bypass school procedures when unwell or involved in an incident; or using a device in a way that causes distress, reputational harm or safeguarding concern.

Such behaviour may be dealt with under the Behaviour Sanctions Policy, Anti Bullying including Anti Cyber Bullying Policy, Child Protection and Safeguarding Policy, Online Safety Policy and ICT Acceptable Use of Technology for Students Policy. Where appropriate, The Purcell School may involve parents/carers, external agencies or the police.

13. Safeguarding and online safety

The Purcell School will remain alert to safeguarding risks associated with mobile phones and similar devices. Where staff suspect that a device has been used in a way that may indicate a student is suffering, or may be at risk of harm, they must follow The Purcell School's Child Protection and Safeguarding Policy and speak to the Designated Safeguarding Lead or a deputy.

The Purcell School will teach students about the risks associated with mobile phone use and online behaviour, and the benefits of a mobile phone-free environment, through appropriate curriculum, pastoral and safeguarding provision.

Where access to a device is necessary for a student to report or show staff evidence of an online safety or safeguarding concern, staff will facilitate appropriate access to the device in a supervised setting and in accordance with safeguarding procedures.

The School's filtering and monitoring arrangements are maintained and reviewed in accordance with the Child Protection and Safeguarding Policy, Online Safety Policy and relevant DfE safeguarding requirements.

14. Exams and assessments

Mobile phones and similar devices are not permitted in examination rooms or assessment environments.

This includes phones, smartwatches, smart glasses, earbuds, headphones and any other unauthorised communication or internet-enabled device.

Students are reminded that examination boards specifically forbid possession of mobile phones and similar devices in exam rooms.

Possession of a mobile phone or other unauthorised device in an examination room constitutes a breach of examination regulations and may be reported as suspected malpractice. The awarding body may impose sanctions, including loss of marks or disqualification from one or more examinations or qualifications.

15. Confiscation, sanctions and other responses

Breaches of this policy will be dealt with in accordance with the P4 Behaviour and Sanctions Policy. Use of or access to a mobile phone or other smart technology contrary to the School's mobile phone rules is identified within P4 as Level 4 behaviour; repeated breach is identified as Level 5 behaviour. More serious misuse may warrant a higher-level response according to the nature and circumstances of the incident.

Responses may include:

- confiscation of the device;
- return of the device to the relevant Houseparent or pastoral lead;
- parent/carer contact;
- collection of the device by a parent/carer, where appropriate;
- detention or other personalised sanction linked to The Purcell School's Behaviour Sanctions Policy;
- loss of sixth-form phone privileges;
- withdrawal of permission to use a learning device;
- pastoral intervention;
- referral to senior leaders;
- safeguarding referral, where appropriate.

Confiscated devices will be stored securely.

The length of confiscation and any associated sanction will be reasonable and proportionate, taking into account:

- the nature of the breach;
- whether the device was used or simply not handed in;
- whether the breach was repeated;
- whether the device was used to cause harm;

- the student's age;
- any SEND, disability, medical or pastoral circumstances;
- any safeguarding concerns.

Refusal to hand over a device when instructed by a member of staff will be treated as a breach of the Behaviour Sanctions Policy.

15.1 Sanctions for Years 7-11

If a student in Years 7-11 fails to hand in a mobile phone or similar device, keeps a device in their possession without permission, or uses a device during the school day, the device may be confiscated and returned to the relevant Houseparent or appropriate pastoral member of staff.

Repeated breaches may lead to parent/carer contact, further sanctions and additional hand-in or monitoring arrangements.

Serious misuse may lead to sanctions under the Behaviour Sanctions Policy and referral to the Designated Safeguarding Lead where appropriate.

15.2 Sanctions for Years 12 and 13

For students in Years 12 and 13:

- a first breach will normally result in confiscation, with the device returned to the Houseparent or sixth-form pastoral lead;
- repeated breaches will normally result in parent/carer contact and loss of sixth-form phone privilege for a defined period;
- serious misuse will be dealt with under the Behaviour Sanctions Policy and may result in safeguarding referral.

Sixth-form students are expected to act as role models for younger students. Use of a mobile phone in front of students in Years 7-11 will be treated as a breach of the sixth-form exception.

16. Searching students and devices

Mobile phones and similar devices are identified in the P4 Behaviour and Sanctions Policy as items which may be searched for. Any search of a student or their possessions will be undertaken in accordance with the P15 Searching a Student Policy and relevant DfE guidance.

Only the Principal, or staff authorised by the Principal, may conduct searches in accordance with The Purcell School's procedures and relevant guidance.

Where a search or confiscation raises safeguarding concerns, staff must refer the matter to the Designated Safeguarding Lead or a deputy.

Staff should not routinely search the content of a device. Any consideration of device content must be handled in accordance with safeguarding procedures, data protection expectations, relevant guidance and the circumstances of the concern.

17. Contact during the school day

Parents and carers should not contact students directly on their mobile phones during the school day.

If parents or carers need to contact their child during the school day, they should contact the school office or the relevant House.

The Purcell School will ensure that urgent messages are passed on appropriately.

If a student needs to contact home during the school day, they should speak to a member of staff, Houseparent, the school office, medical staff or another appropriate adult.

Students should not use mobile phones to contact parents/carers directly if they feel unwell, are upset, are involved in an incident or wish to leave The Purcell School. This ensures that staff can provide appropriate support and fulfil their safeguarding and pastoral responsibilities.

18. Use of mobile phones by staff

Staff should not use personal mobile phones for personal reasons in front of students during the school day.

Personal mobile phone use should normally be limited to non-contact time and to areas where students are not present, unless there is an agreed exceptional reason.

There may be occasions where staff use a mobile phone or similar device for work-related purposes, including:

- multi-factor authentication;
- issuing rewards or sanctions;
- emergency communication;
- safeguarding or medical communication;
- educational visits;
- fixtures;
- boarding or residential duties;
- school-approved apps or systems;
- communication where no school phone is available.

Staff must use devices professionally and in accordance with the Staff Code of Conduct, Data Protection Policy, Child Protection and Safeguarding Policy, Online Safety Policy and ICT Acceptable Use Policy.

Staff must not use personal mobile phones to take photographs or recordings of students, their work, or anything else that could identify a student, unless this has been specifically authorised and is in line with The Purcell School's procedures.

Staff must not use personal mobile phones to process confidential student information or school data unless this is permitted by The Purcell School's data protection, safeguarding and acceptable use procedures and appropriate safeguards are in place.

Staff must not give personal contact details to students or parents/carers, or communicate with students using personal messaging apps or social media.

Failure by staff to follow this policy may be dealt with under the Staff Code of Conduct or disciplinary procedures.

19. Parents, carers, visitors, volunteers and contractors

Parents, carers, visitors, volunteers, governors and contractors must use mobile phones responsibly while on The Purcell School premises.

They must not:

- use phones when working with students;
- use phones in lessons;
- take photographs or recordings of students or staff unless expressly permitted by The Purcell School;
- post images or recordings from school events on social media without appropriate consent;
- contact students directly during the school day rather than using the school office or House system.

Visitors will be informed of The Purcell School's expectations when signing in or attending events, where appropriate.

Parents and carers supervising trips or activities must follow staff instructions and must not use personal phones to contact other parents/carers about students, incidents or arrangements unless authorised by the trip leader.

20. Loss, theft or damage

Students who bring mobile phones or similar devices to the School do so at their own risk. The School will take reasonable care of devices that are handed in to, or confiscated by, staff, but cannot guarantee against loss, theft or damage.

Students should ensure that devices are appropriately protected with a passcode, PIN, password, biometric lock or other security measure.

Lost devices should be handed to the school office, House staff or another appropriate member of staff. The Purcell School will make reasonable efforts to identify and contact the owner.

21. School trips, external concerts, residential visits and activities outside the school day

The Purcell School will determine arrangements for mobile phones on school trips, external concerts, rehearsals, tours, residential visits and activities outside the normal school day on a case-by-case basis.

Arrangements will be set out in the trip planning, risk assessment and parent/carer communication.

Depending on the nature of the activity, phones may be:

- prohibited;
- restricted;
- collected by staff;
- stored securely;
- permitted only at specified times;
- permitted only in specified locations;
- permitted for travel or emergency purposes only.

The presence of mobile phones must not disrupt the educational, musical, pastoral, social or residential purpose of any school activity.

For residential visits, The Purcell School will balance students' welfare, safeguarding, sleep, privacy, group cohesion and appropriate contact with parents/carers.

The normal expectations of respectful, safe and responsible device use continue to apply on trips and activities outside the normal school day.

22. Communication of the policy

The Purcell School will communicate this policy to students, parents/carers and staff.

Students will be reminded of the policy at the start of each school year and at other appropriate points during the year.

Parents and carers will be informed of The Purcell School's expectations, including the requirement to contact students through the school office or House during the school day.

Staff will be briefed on implementation, confiscation, sanctions, exceptions, safeguarding referrals and their own responsibilities.

The policy will be published or made available to The Purcell School community.

23. Monitoring and review

The Senior Leadership Team is responsible for monitoring and reviewing this policy. The Vice-Principal is the named policy author/reviewer.

When reviewing the policy, The Purcell School will consider:

- DfE guidance;
- safeguarding guidance;
- behaviour records;
- confiscation records;
- safeguarding concerns linked to devices;
- staff feedback;
- student feedback;
- parent/carer feedback;
- House procedures;
- boarding considerations;
- the effectiveness of sixth-form arrangements;
- the use of approved learning devices;
- the operation of exceptions and reasonable adjustments.

The policy will be reviewed annually, or sooner if required.

<i>Policy author / reviewer:</i>	<i>Policy date / review date:</i>	<i>Next review due:</i>
T.Burns	September 2026	September 2027

Appendix 2: Visitor mobile phone information

Visitors to The Purcell School are asked to support The Purcell School's mobile phone-free culture.

Please:

- keep your phone on silent while on school premises;
- do not use your phone when working with students;
- do not use your phone in lessons;
- do not take photographs or recordings of students unless expressly permitted by The Purcell School;
- do not take photographs or recordings of staff without permission;
- use any permitted photographs or recordings from public events responsibly and only where consent expectations are met.

The Purcell School accepts no responsibility for phones that are lost, damaged or stolen while on school premises.

A full copy of the Mobile Phones and Similar Devices Policy is available from The Purcell School.