



The Purcell School  
for young musicians



## Instrumental Teacher (Recorder)

for January 2022

INFORMATION FOR CANDIDATES



## INTRODUCTION

Celebrated throughout the world as a centre of musical excellence, The Purcell School is the most vibrant, exciting and exhilarating place to work or study. We are a close-knit community dedicated to nurturing some of the world's most talented young musicians and we recognize the unique privilege it is to work with these incredibly gifted students.

Our students are the liveliest, most committed and self-motivated young people you could hope to meet. Every day, the School's corridors echo with the sound of extraordinary music as our students prepare for one of the 150 concerts we present every year, both here at School and in the most prestigious venues in London.

It is a working environment quite unlike anywhere else! We want our students to be challenged and inspired by every aspect of their experience here, and we support and encourage staff to achieve this. Academic classes are small, behaviour is excellent and the opportunities for innovative and creative teaching practice are limitless.

If you are committed to providing an outstanding student experience and prepared to play a full part in the life of this extraordinary place, The Purcell School offers you the opportunity to join an exceptional team, serving truly exceptional students in a totally unique environment. I very much hope you will consider making an application to join us.

Kind regards,

**Paul Bambrough**  
Principal

## ROLE DESCRIPTION

### Specialist teacher of Recorder

We have an exciting opportunity for a dynamic teacher of Recorder. You will have the opportunity to build up a department over time, contributing skill, experience and energy to a vibrant woodwind team led by Joy Farrell. You will also find us very receptive to proposals to lead or contribute to baroque and contemporary projects with other instruments, singers and ensembles.

You will teach a small number of students individually and in chamber music, joining an excellent team of specialists, supported by regular guests and visitors who give occasional masterclasses. You will be an outstanding performer, familiar with a wide repertoire suitable for supporting the progression of talented school-age students. You will understand the criteria for preparing students for conservatoire, be supportive of those heading for university, and excited about sharing your expertise with second study players too.

You should have the ability to develop and maintain a warm, respectful and valued rapport with young people, whilst understanding the professional boundaries that must exist between staff and students. You will be a positive role model, demonstrating self-motivation and mature interpersonal skills. Experience of working with children/young people in an academic or musical environment is essential.

You will have some experience of managing small concerts or projects in a professional, effective manner, and will have some understanding of educational partnerships. Imagination, creativity, enthusiasm and a warm sense of humour are welcome!

You will play an active role in promoting the school in support of a strategy to recruit students. You will have effective communication skills (verbal and written) and the ability to deal with students, parents and staff across the whole school.

You will be expected to maintain high personal and professional standards, including recognition of the confidentiality issues impacting upon work in a school. You must be able to demonstrate an awareness of safeguarding and child protection legislation and issues, and will be expected to uphold a full commitment to the best safeguarding practice, adhering to school policies and systems.

## TERMS AND CONDITIONS

This is a part-time post, as indicated in the outline job description, initially for 4 hours per week, term time only, with details to be agreed with the successful candidate.

Payable at an hourly rate of: £40.29 per hour.

Enrolment in Teachers Pension Scheme

Successful applicants will be required to make an enhanced disclosure by the Disclosure and Barring Service (formerly the Criminal Records Bureau) and to complete a self-disclosure Medical Questionnaire. All new staff receive Child Protection training on taking up their appointment.



## HOW TO APPLY

If you wish to apply, please complete the **Schools Application Form** (available on our website) and send it with a supporting **Personal Statement** to the Principal as soon as possible. Please do not send curriculum vitae. Closing date for applications is **8th December 2021**.

Personal statements should outline your experience, subject knowledge and evidence your achievements. If you have a specific area of specialism or industry experience, please demonstrate how this enables you to create inspirational lessons. The Personal Statement is your opportunity to tell us how your skills and experience, both within your subject and beyond, can contribute to an outstanding student experience.

Shortlisted candidates will be invited for an interview in early **6th January 2022** at which you will have the opportunity to meet key staff, and will be asked to teach a lesson. Interviews will explore subject knowledge, pastoral experience, the ability to relate appropriately to students and a willingness to contribute to the whole school community. Candidates will be required to bring evidence of identity and qualifications to the interview.

Applications should be made to the Principal, sent by email to [recruitment@purcell-school.org](mailto:recruitment@purcell-school.org) or by letter to:

Mrs Shirley Clark, *Principal's PA*  
The Purcell School, Aldenham Road, Bushey, Hertfordshire, WD23 2TS

## CHILD PROTECTION

The Purcell School is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. All applicants should read the School's Child Protection policy, which is available on our website, and are required to declare any criminal convictions or cautions, or disciplinary proceedings related to young people. Applicants must be willing to undergo child protection screening appropriate to the post, including records checked and processed through the Disclosure and Barring Service (DBS).

## EQUAL OPPORTUNITIES

The Purcell School is an equal opportunities employer and welcomes application from appropriately qualified people regardless of gender, marital status, sexual orientation, race, ethnic origin, colour, nationality, religion, disability or age. Candidates will be assessed against relevant criteria only (i.e. skills, qualifications, abilities, experience) in selection and recruitment.



# JOB SPECIFICATION

**The Purcell School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment**

## **JOB TITLE: TEACHER OF RECORDER**

Plan individual lessons and appropriate repertoire for the students you teach.

- All members of staff are ultimately answerable to the Principal.
- [Your line manager will be the Head of Woodwind](#)

This job specification sets out the duties of the post at the time of drafting. Specific responsibilities are as follows:

### **FOR THE ROLE**

- Plan individual lessons and appropriate repertoire for the students you teach.
- Progress your own professional development by gaining further teaching or performance qualifications and continuing your own performance activity.
- Liaise with the School Timetabler, in advance, to agree teaching dates and availability for 30 weeks a year.
- Teach individual and/or group lessons, incorporating elements of general musicianship, such as ear training and theory, as well as instrumental technique and interpretation.
- Co-ordinate with the appropriate Head of Department.
- Keep a regular and accurate register of students' attendance and absence. This register is to be submitted to the Head of Department each term.
- Support performance opportunities for your students by engaging with the various auditions, concerts, recitals, competitions and events in School.
- Communicate with parents via the school's report system and communicate with all Purcell School colleagues via The Purcell School email addresses.
- Develop relationships within schools, local authority music services and others, and promote and recommends gifted and talented students to The Purcell School.

### **FOR ALL STAFF**

- To promote the aims and values of the School
- To support and protect the interests of the students
- To support colleagues in their work
- To ensure the smooth-running of the School and the well-being of the School community
- To act in accordance with the current legal requirements, School policies and guidance on the safeguarding of children and young people
- To undertake such administrative and supervisory duties as may be required
- To follow the procedures and policies set out in the Staff Handbook
- To promote equality by actively protecting staff and students from discrimination
- To comply with current Health and Safety regulations and best practice

# PERSON SPECIFICATION

## Experience & Knowledge

Established professional player with a passion for teaching

Previous experience of teaching students at specialist school or conservatoire level

Understanding and/or experience of the age group (10 to 18)

Exemplary knowledge and understanding of the concepts and skills essential for student success

## Ability & Skills

The ability to use an imaginative range of strategies to engage and motivate gifted young musicians

The ability to engage with students and develop positive and meaningful working relationships

The ability to establish a safe and purposeful working atmosphere in which students feel secure and confident in lessons

Excellent communication, planning and organisation

The ability to take initiative and solve problems

## Personal Attributes

An ability to inspire students of all levels and abilities

Enthusiasm, energy and imagination

Willingness to play a full part in the life of the School

Commitment to student success

Personal warmth and the ability to connect with students in a meaningful way

An ability to work as a positive member of a team