



The Purcell School – Aldenham Road, Bushey WD23 2TG

Require 5 cleaners

The cleaning and housekeeping teams are responsible for maintaining high standards of cleanliness throughout the school. In addition, staff are responsible for the operation of the laundry. Reporting to the Senior Housekeeper, cleaners/housekeepers are expected to take responsibility for cleaning key areas of the school to the frequency and standard set out.

Main duties

The key areas of the school to be cleaned are:

Toilet and cloakroom areas	Staff Offices and Staff Room
Classrooms and Practice rooms	Corridors and Stairs
Science labs and Art block	Medical Centre
Operation of the laundry	Boarding Houses

Working Hours

2 cleaners required 4 afternoons (20hrs) a week and one weekend (5hrs) full day – total 25 hours

2 cleaners required 6am to 9am Monday to Friday (16 hours)

1 cleaner/laundry assistant 7am to 12 Monday to Friday (25 hours)

All term time + 6 weeks. The hourly rate of pay is £9.03 The closing date for applications 19th August 2020

Skills required

Ability to carry out general cleaning duties	Ability to work with minimum supervision
Punctuality and reliability	Able to adapt to changing priorities
Able to work as part of a team	Awareness of and willingness to follow the schools policies and procedures relating to Health and Safety.

An awareness of and commitment to the relevant legislation and guidance in working practices in relation to the safeguarding of children and young people.

Application Process

Applicants are asked to complete the School Application Form (available on our website) and send it with a supporting statement to the Bursar by the closing date.

Completed application forms are available on our website: www.purcell-school.org

And sent to Mrs Joanna Wallis Deputy Bursar, The Purcell School, Aldenham Road, Bushey, WD23 2TS or Email: j.wallis@purcell-school.org

The school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Applicants must be willing to undergo child protection screening appropriate to the post.

The Purcell School is an equal opportunities employer and welcomes applications from appropriately qualified persons regardless of gender, marital status, sexual orientation, race, ethnic origin, colour, nationality, religion, disability or age. Candidates will be assessed against relevant criteria only (i.e. skills, qualifications, abilities, experience) in selection and recruitment.